



Memorandum

Date: November 4, 2020

To: Mayor Mike Bawden
Members of the City Council

From: City Administrator Kent Royster

Re: City Administration Notes (10/27/2020-11/6/2020)

Daily Items:

10/28/2020 Bi-State Regional Commission Monthly Meeting at Rock Island City Hall

1. RDA Grant

I received an email for Michael Mendhall, the Executive Director of RDA, stating that the City of Riverdale will be receiving some level of funding for Air Compressor. I know more after 11/11/2020 when the RDA releases the final numbers.

2. Snow Plowing Contract

On this week agenda is for your approval is a Snow Plowing Contract. We sent the RFP/contract 8 separate contractors. Only to receive 1 bid returned. The sole bidder was S & R Lawncare. S & R is the current mowing contractor. The highlights of the contract which the City proposed was a three-year contract. The contract set to start November 15. He has agreed to start earlier. The 28E agreement is set to expire on November 11, 2020 at 11:59 PM. The City of Riverdale has leaned heavily on brine solution instead of road salt. The contractor has agreed to maintain a vehicle in Riverdale and is planning to rent a storage shed at the same facility the City of Riverdale does.

Since, the City of Bettendorf notified us so late, it was a hectic situation to put together a RFP and attempt to get qualified bidders. Another ramification of the late notice was there have been a couple of changes to the RFP: the exclusion of Belmont Rd. and the two bus stops on Scott Community College property.

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Potential Bidders for Snow Removal

Mohr Enterprises
3549 State Street
Bettendorf, Iowa 52722

Ed Collins
Horizon Outdoor
Box 1047
Bettendorf, Iowa 52722

S & R LawnCare
1414 Grandview Ave Ste D
Muscatine, IA 52761

JC Landscaping
245 S Utah Avenue
Davenport, iowa 52804

QC Lawnworks
3167 Sunbrust Dr
Bettendorf, Iowa 52722

Cribbs Landscaping
5575 Valley Dr
Bettendorf, Iowa 52722

All-American Beauty
210 35th Street
Bettendorf, Iowa 52722

Ryan Peterson
Silver Creek Landscaping
5705 Wisconsin Avenue
Davenport, Iowa 52806

Coopman Trucking and Excavating
4921 41st Street
Moline, Illinois

To summarize the contract, the Contractor has agreed to a flat cost of \$130.00 per hour. I have attached the contractor's equipment for your review. A \$100.00 a month for storage of salt on the contractor's site. And, \$60.00 an hour to haul the salt from Davenport Facility's to the Contractor's site for storage.

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For reference purposes, prior to the abrupt ending of the 28E with Bettendorf, we were told that our costs were increase to \$160.00 an hour.

This agreement will not be without challenges, especially the first year. I attempted to set the expectation for service delivery in the RFP. This agreement will require a coordination and communication both of which I have attempted to write in the contract.

Recommendation

I ask of you to approve the Snow Removal Specifications & Contract has presented.

3. 1052 Valley Drive

On November 8th the owner will be sent an Order to Demolish. After another 30 days the City may start the process to go out for demolition bids.

I would state; confidentially, that the point of this process is not to get a house to be demolished but to get compliance with current Building Codes and eliminate nuisances.

I am hopeful that the owner will contact the City of Riverdale and/or Scott County Building Department and formulate a Remediation plan.

Please feel to discuss at any point.

4. Lawsuits

On 11/4/2020 I sent you the Paul Macek's answer regarding Dr. Allen Diercks vs the City of Riverdale and Mary Fran Blevins.

5. Janitorial Contract

Since last meeting I located the recently completed a contract with current provider. I will send a copy of the contract to IPERS.

6. FEMA Reimbursement for the August 10th Derecho

Currently gathering the required information. The reimbursement process will be long and filled with paperwork. I was able to complete Section A which the debris removal section of the grant. We are still seeking re-imburement of removal of a dangerous limb.

7. COSESCO Permit Ordinance

This week Mr. Macek and I were able to make significant headway and were able to be on the same page. I hope to have this finally completed before the last meeting in 2020.

8. Mowing Contract/RFP

Riverdale's current Mowing contractor S&R Landscaping is seeking to renew its contact. I have drafted a sample RFP or contact. It can easy be changed. I have

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not heard any complaints or suggestions regarding the service from Council. I would like some guidance on terms of a new contract or RFP.

9. Security Cameras

At the request of Kevin Adams, I contacted two companies regarding the installation of 4 security cameras to be placed around the City of Riverdale. The initial locations that were discussed are the intersections of Valley Drive and Fenno Road, Kensington Avenue and State Street, Manor Drive and State Street and Madison Drive and State Street.

I have attached a copy of the initial quote from a “best fit” company for your review and discussion. However, at this time I am not recommending this particular company.

10. Deer Hunting

There will be no deer hunting in Corporate limits of the City of Riverdale this year. All of the agencies involved missed the window in August.

11. Coyote Monitoring

Jason Harkness, contractor for River Valley Wildlife Specialists, was in Riverdale last month and “saw zero signs” of Coyotes. However, if there is a change please notify the City Hall.

River Valley Wildlife Specialists will return to Riverdale mid-March 2021 to monitor for additional sights.

As always it is pleasure to serve the City of Riverdale. Should you have any questions regarding this or anything else; do not hesitate to contact me.

Thank you,

Kent D. Royster