



RIVERDALE CITY COUNCIL AGENDA

PLACE: Riverdale City Hall, 110 Manor Drive, Riverdale, Iowa

DATE: March 24, 2020 **TIME:** 7:00 P.M.

The regular meeting of the City Council of Riverdale, Iowa will be conducted according to the following order and actions will be considered on the items listed. The notice of this meeting is not considered final until 24 hours prior to the meeting and may be further modified if 24 hours' notice is impossible or impractical for good cause.

In compliance with the Americans with Disabilities Act (ADA) and other applicable federal and state laws, all public hearings and meetings held or sponsored by the city of Riverdale, IA will be accessible to individuals with disabilities. Persons requiring auxiliary aids and services should contact City Hall at (563) 355-2511 five (5) days prior to the hearing or meeting to inform of their anticipated attendance.

The requirement that an Ordinance be read three times before passage may be waived by council upon an affirmative vote of four (4) of the five (5) council members. The public is advised to take note of this process and be prepared to speak either for or against any ordinance at the time of first reading.

Per Chapter 21 of the Iowa Code, more specifically described in sections 21.2 and 21.8, a member of the Council may attend the meeting either in person or by electronic means, as defined in said sections.

1. WELCOME

1.1 CALL TO ORDER

1.2 ROLL CALL

1.3 PLEDGE OF ALLEGIANCE

2. REVIEW/APPROVAL OF THE AGENDA

2.1. AGENDA MODIFICATIONS/ADJUSTMENTS

2.1.1. Requests by Mayor/Council Members to Move Items off the Consent Agenda

2.1.2. Requests by Members of the Public to Address the Council.

2.2. APPROVAL OF THE AMENDED AGENDA

2.3. APPROVAL OF THE CONSENT AGENDA

All items under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.

2.3.1. Approval of Council Meeting Minutes from March 10, 2020

2.3.2. Approval of Warrants for March 24, 2020

2.3.3. Approval of the Treasurer's Financial Reports 2nd half of month, March 2020

3. FY 21 BUDGET HEARING

- 3.1. OPEN PUBLIC HEARING**
- 3.2. PRESENTATION**
- 3.3. PUBLIC COMMENT**
- 3.4. CITY COUNCIL DISCUSSION**
- 3.5. CLOSE PUBLIC HEARING**

4. PRESENTATIONS AND PROJECT UPDATES

Presentations re on-going work and projects currently in process by City staff and consultants.

- 4.1. CITY ADMINISTRATOR REPORT**
- 4.2. MSA ENGINEER'S ACTIVITY REPORT**
 - 4.2.1. Project Review Summary (See Memo)**
- 4.3. FIRE DEPARTMENT REPORT (See Memo)**
- 4.4. PUBLIC WORKS REPORT**
 - 4.4.1 Maintenance Staff Report (See Memo)**
- 4.5. WOODS ESTATES PROGRESS REPORT**
 - 4.5.1. Progress Report from Developer (See Memo)**

5. PUBLIC COMMENT ON AGENDA ITEMS

Audience questions and comments for specific items on the agenda. *The public is invited to comment on items on the approved agenda at this time. Audience members wishing to comment on items **not** on the agenda may offer comment at the public comment period near the end of the agenda.*

6. UNFINISHED BUSINESS

- 6.1.1 Resolution 2020-24** Consideration of a 28E with Scott Community College for a Joint Contract for Lawn Mowing Services

7. NEW BUSINESS

7.1 RESOLUTIONS

- 7.1.1 Resolution 2020-28** Consideration of a Professional Services Agreement for the Havens Acres Roadway Rehabilitation Project
- 7.1.2 Resolution 2020-29** Consideration of the City of Riverdale's FY 2021 Budget
- 7.1.3 Resolution 2020-30** Consideration of a proposal to delay the April 4 Egg Hunt activities to a later date

- 7.1.4 **Resolution 2020-31** Consideration of a proposed reduction in budget for the Riverdale Sanitary Sewer Rehabilitation (Phase I) Project

8. OTHER COUNCIL ACTION

9. DISCUSSION AND COMMITTEE REPORTS

9.1 PARKS AND TRAILS

- 9.1.1 Parks and Trails Needs Assessment – propose revised meeting dates
- 9.1.2 MRT Fence and Signage – determine next steps (see memo)
- 9.1.3 Bike Station at Bellingham Road Parking Lot – determine next steps (see memo)
- 9.1.4 Invasive Plant Study – update on next audit (early April) (see memo)

9.2 ADMINISTRATION

- 9.2.1 IT Upgrade Update (see memo)
 - 9.2.1.1 Digital Document Migration to LaserFiche Cloud
 - 9.2.1.2 Back-Up/Security Update
 - 9.2.1.3 Email Addresses
 - 9.2.1.4 Wi-Fi/Network Access at City Hall
 - 9.2.1.5 New Laptops/Desktops/Server Deployment
- 9.2.2 City Staffing Needs (see memo)
- 9.2.3 Volunteer Hold Harmless Waiver (see memo)
- 9.2.4 COVID-19 Related Administrative Changes

9.3 FINANCE

- 9.3.1 FY 2019 Audit Report – discuss issue items (see memo)
- 9.3.2 Insurance Renewal Costs (see memo)
- 9.3.3 Process and Fund Accounting Review (see memo):
 - 9.3.3.1 Process Review and Adjustments
 - 9.3.3.2 Sewer/Utility Fund Accounting and Reporting
 - 9.3.3.3 TIF Accounting and Reporting

9.4 ECONOMIC DEVELOPMENT

- 9.4.1 Relief for Small Businesses due to COVID-19 - discussion

9.5 PUBLIC WORKS AND UTILITIES

- 9.5.1 Plans for Citywide Cleanup on April 18 (see memo)
- 9.5.2 Havens Acres Roadway Rehab Pre-Construction Meeting Notes (see memo)
- 9.5.3 Fieldcrest Drainage Way Correspondence (see memo)
- 9.5.4 E-Waste Recycling Dropoff at City Hall – discussion (see memo)
- 9.5.5 Landscaping Update (see memo)

9.6 PUBLIC ENGAGEMENT

- 9.6.1 Census Activities (March and April)
- 9.6.2 Tour de Brew (May 2)

9.7 PUBLIC SAFETY

- 9.7.1 Flood Preparations – discussion (see memo)
- 9.7.2 Nuisance Property on Fenno Hill (see memo)

10. REPORT FROM THE MAYOR

11. GENERAL PUBLIC COMMENT/COMMUNICATIONS TO THE COUNCIL

Audience questions and comments for issues **not** on the agenda. *The public is invited to comment on items of individual or general concern.*

12. ADJOURNMENT

NEXT REGULAR MEETING OF THE CITY COUNCIL 7 PM TUESDAY, APRIL 14, 2020

OTHER MEETINGS/CITY EVENTS OF NOTE

Riverdale Egg Hunt	Saturday, April 4, 2020	2:00 pm
Regular City Council Meeting	Tuesday, April 14, 2020	7:00 pm
City-wide Clean Up (prep)	week of April 13,2020	
Actual pick-up	Saturday, April 18, 2020	7:00 am
Mayor’s Town Hall Meeting	Sunday, April 26, 2020	2:00 pm
Regular City Council Meeting	Tuesday, April 28, 2020	7:00 pm
Tour de Brew	Saturday, May 2, 2020	TBD
Regular City Council Meeting	Tuesday, May 12, 2020	7:00 pm
Mayor’s Town Hall Meeting	Sunday, May 14, 2020	2:00 pm
Regular City Council Meeting	Tuesday, May 16, 2020	7:00 pm