

CITY OF RIVERDALE

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Memorandum

Date: September 27, 2018
To: Chris Cooper, MSA Professional Services
C: Members of the City Council
Tim Long, City Administrator
From: Mike Bawden, Mayor
Subject: Request for Proposal and Timeline Outlining Possible Road Reconstruction/Repair Projects for the City of Riverdale in the Spring of 2019

Chris,

Following a preliminary budget review session for FY'20, Council Member Cheryl Channon, City Administrator Tim Long, City Clerk Ron Fullerlove and I discussed the financial situation facing the City of Riverdale for the remainder of this fiscal year (FY'19). As you may know from our discussion at Tuesday evening's City Council Meeting, the City has an abundance of cash in its General Funds account and that money needs to be used or, at a minimum, allocated to cover specific expenses we are likely to incur.

The one thing we know for sure is that the City can't just hold on to the money – which could result in the State of Iowa coming to town to address what they may view as imprudent fiscal stewardship. I'm convinced the Council has an interest in seeing that money put to work in the community and have prepared a proposal for Council consideration at our next meeting that will identify allocations of the excess cash against specific needs/projects.

Having revisited MSA's February 2018 Roadway Maintenance Study yesterday as part of the discussion, there was general consensus that the most significant allocation of the available dollars should be focused on street project(s) in the City. At the next Council Meeting, I'll be proposing the Council consider allocating \$600 - \$650,000 toward those projects, with a specific interest in creating a long-term solution to the road repair issues we seem to be facing with regularity in the Havens Acres neighborhood.

Rather than having members of the Council or me specify which streets should receive what kind of treatment, my recommendation to Council will be to ask MSA to bring forward a proposal and timeline for what, in your firm's opinion, would yield the best, long-term impact for the money spent assuming the project can be started in the spring of 2019.

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My proposed budget for this work is inclusive of any fees for professional services, so please keep that in mind when your team prepares its proposal and please be sure to spell out how much of the total budget cost relates to those fees so we don't have the uncomfortable situation of having to ask that during the presentation (because you know I will).

I would like to have that presentation made to Council no later than our first meeting in November (Tuesday, 11/13/18). If that's not possible, or if you'd rather present at one of our October meetings, please let me know because I'd like to have that presentation be a separate agenda item for the meeting and encourage Council and citizen discussion as part of the review process.

Thanks for your consideration. I look forward to seeing your report and recommendation,

Best Regards,

Mike Bawden
Mayor of Riverdale