

RIVERDALE CITY COUNCIL AGENDA
PLACE: Riverdale City Hall, 110 Manor Drive, Riverdale, Iowa
DATE: October 9, 2018 **TIME:** 7:00 P.M.

The regular meeting of the City Council of Riverdale, Iowa will be conducted according to the following order and actions will be considered on the items listed. The notice of this meeting is not considered final until 24 hours prior to the meeting and may be further modified if 24 hours notice is impossible or impractical for good cause.

In compliance with the Americans with Disabilities Act (ADA) and other applicable federal and state laws, all public hearings and meetings held or sponsored by the city of Riverdale, IA will be accessible to individuals with disabilities. Persons requiring auxiliary aids and services should contact City Hall at (563) 355-2511 five (5) days prior to the hearing or meeting to inform of their anticipated attendance.

The requirement that an Ordinance be read three times before passage may be waived by council upon an affirmative vote of four (4) of the five (5) council members. The public is advised to take note of this process and be prepared to speak either for or against any ordinance at the time of first reading.

REGULAR MEETING AGENDA

1. WELCOME

1.1 CALL TO ORDER

1.2 ROLL CALL

1.3 PLEDGE OF ALLEGIANCE

2. REVIEW/APPROVAL OF THE AGENDA

2.1. AGENDA MODIFICATIONS/ADJUSTMENTS

- 2.1.1.** Requests by Mayor/Council Members to Move Items off the Consent Agenda to OLD BUSINESS
- 2.1.2.** Requests by Members of the Public to Address the Council.
- 2.1.3.** Approval of the Amended Agenda.

3. APPROVAL OF THE CONSENT AGENDA All items under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.

- 3.1.1.** Approval of Council Meeting Minutes from September 25, 2018
- 3.1.2.** Approval of Warrants for October 9, 2018
- 3.1.3.** Approval of the Treasurer's Financial Reports for October 9, 2018

4. PRESENTATIONS

4.1. MSA ENGINEER'S ACTIVITY REPORT

- 4.1.1.** Project Review Report
- 4.1.2.** Field Reports

4.2. WOODS ESTATES PROGRESS REPORT

4.2.1. Project Update Report (*document to be provided later, if possible*)

5. UNFINISHED BUSINESS**5.1. ORDINANCES****5.2. RESOLUTIONS****6. NEW BUSINESS****6.1. ORDINANCES****6.2. RESOLUTIONS**

6.2.1. **Resolution 2018-32** – A Resolution permitting residents of Riverdale to trick-or-treat in local neighborhoods on October 31, 2018 from 5 – 7pm

6.2.2. **Resolution 2018-33** – A Resolution to cancel the Second City Council Meeting in December (12/25) and Authorize City Staff to Pay Warrants due Before the 01/08/19 City Council Meeting

6.2.3. **Resolution 2018-34** – A Resolution to authorize MSA Professional Services to bring forward a proposal and timeline for a project that will yield the best, long-term impact for a budget of \$600 - \$650,000 (inclusive of professional fees) that will start in the spring of 2019.

6.2.4. **Resolution 2018-35** – A Resolution to allocate the unspent fund balance from the City's General Fund as outlined in the Mayor's memorandum to the City Council on the matter, dated September 27, 2018.

6.2.5. **Resolution 2018-36** – A Resolution to authorize MSA Professional Services to work with the City of Bettendorf to clear, televise and analyze the City of Riverdale's Sanitary Sewer for Inflow and Infiltration as outlined in Chris Cooper's letter to the City Administrator on August 24, 2018 with the work to be accomplished prior to frost setting in (ref. Chris Cooper email dated October 4, 2018, also attached).

6.3. MOTIONS

6.3.1. **Motion** authorizing the City Clerk to issue final payment to *McClintock Trucking and Escavating* for services provided on the Crow Creek Stabilization project completed earlier this year and accepted by Eastern Iowa Community College late last month.

7. OTHER COUNCIL ACTION**7.1. 28E COMMISSION AND AGENCY REPORTS**

7.1.1. Review of Scott County Library System Annual Report

8. COMMITTEE REPORTS**8.1. PLANNING & ZONING**

8.1.1. Comprehensive Plan Review Update. (*document to provided later, if possible*)

8.2. FIRE & PUBLIC SAFETY

- 8.2.1. Crime Prevention Task Force Next Meeting Date *(document to provided later, if possible)*
- 8.2.2. Riverdale Fire Department Report *(report to be provided at meeting)*
- 8.2.3. Discussion concerning SCBA Funding options
- 8.2.4. RFD Strategic Planning Schedule *(document to be provided later, if possible)*

8.3. PUBLIC WORKS

- 8.3.1. Public Works / Maintenance Report
- 8.3.2. Update on Plans for Citywide Cleanup, October 20, 2018
- 8.3.3. Timeline for Discussions with Contractor on Snow Removal Services for 2018-19 Season.

8.4. ADMINISTRATION/HR

- 8.4.1. Review Staff IT Training Session *(document to provided later, if possible)*
- 8.4.2. Review of Site Security Plan for City Hall
- 8.4.3. Review of Website Modifications to Date.
- 8.4.4. Update on Employee Review Process and Revised Job Descriptions *(document to provided later, if possible)*

8.5 FINANCE

- 8.5.1 FY'19 Budgeting Progress Report – Next Work Session Scheduled for 10/10/18
- 8.5.2 Capital Improvement Planning Working Session for Council on 10/25/18 at 5:30 (dinner provided)
- 8.5.3 Review of Adjustments to Expense Allocations for Certain Items in FY'18 and FY'19

8.6 ECONOMIC DEVELOPMENT**8.7 PARKS & RECREATION**

- 8.7.1 Review of Invasive Plant Task Force Meeting on October 5, 2018
- 8.7.2 Review of Playground / Park Equipment Evaluation by Insurance Carrier

9. REPORT FROM THE MAYOR**9.1. PROCLAMATIONS****9.2. MEETINGS REPORT****9.3 FUTURE AGENDA ITEMS FROM COUNCIL MEMBERS****9.4 NEWSLETTER/WEBSITE ITEMS****10. REPORT FROM THE CITY ADMINISTRATOR****11. OTHER PUBLIC COMMENT/COMMUNICATIONS TO THE COUNCIL****12. ADJOURNMENT**

NEXT REGULAR MEETING OF THE CITY COUNCIL: 7 PM, TUESDAY, OCTOBER 9, 2018

OTHER MEETINGS/CITY EVENTS OF NOTE:

City-wide Bulky Waste Pick-Up	Saturday, October 20, 2018	to curb by 7:00 am
City-Wide CleanUp Day	Saturday, October 20, 2018	all day
Mayor's Town Hall Meeting	Sunday, October 21, 2018	2:00 pm
Regular City Council Meeting	Tuesday, October 23, 2018	7:00 pm
<i>Election Day</i>	<i>Tuesday, November 6, 2018</i>	<i>All day</i>
Quarterly Planning & Zoning Meeting	Tuesday, November 6, 2018	7:00 pm
Regular City Council Meeting	Tuesday, November 13, 2018	7:00 pm
Mayor's Town Hall Meeting	Sunday, November 25, 2018	7:00 pm
Regular City Council Meeting	Tuesday, November 27, 2018	7:00 pm
Regular City Council Meeting	Tuesday, December 11, 2018	7:00 pm
Christmas	Tuesday, December 25, 2018	Meeting Cancelled
Regular City Council Meeting	Tuesday, January 8, 2019	7:00 pm