

**CITY OF RIVERDALE
FALL FEST PLANNING COMMITTEE
MEETING MINUTES**

PLACE: Riverdale City Hall, 110 Manor Drive, Riverdale, Iowa

DATE: September 12, 2018 **TIME:** 6:00 P.M.

Present: Mark Griswold (Chair), Sue Griswold, Kelly Krell, Marie Randol, Teri Stickler

Guests: None

Absent: Brian Ballard, Maggie Iverson

1. WELCOME AND ROLL CALL

The meeting began at 6:00 p.m. Griswold M., Griswold S., Krell, Randol, and Stickler were present. Ballard and Iverson were absent.

2. REVIEW/APPROVAL OF AGENDA

There were no changes to the agenda requested.

3. APPROVAL OF MINUTES

The minutes from the August 15, 2018, meeting were not reviewed; this will be added to the next meeting agenda.

4. FALL FEST PLANNING

The Committee gathered, reviewed, and sorted all Fall Fest materials. Krell will design and print two additional signs. The parade was discussed, along with additional sources for convertibles.

Krell will make copies of the event map and miscellaneous brochures for Fall Fest. She will remind DCamp to send a security/safety brochure. Griswold S. offered to create a voter informational handout (i.e. Riverdale's polling place, school district, etc.) for Fall Fest. She will have voter registration forms at the information booth, which she is hosting. Krell reported that Fullerlove had purchased prizes (Whitey's gift cards) for the free throw and bag toss contests today. The committee discussed various options for preparing the hot dogs; it was noted that Costco donated some food and will be at Fall Fest with a membership booth.

Krell will set a Fall Fest wrap-up meeting for about a week and a half after Fall Fest.

5. ADJOURNMENT

There being no further business, the meeting ended at 7:15 p.m.