

MINUTES
RIVERDALE CITY COUNCIL AGENDA
PLACE: Riverdale City Hall, 110 Manor Drive, Riverdale, Iowa
August 28, 2018

1. WELCOME:

1.1 CALL TO ORDER. Mayor Michael Bawden called the meeting to order at 7:00 PM

1.2 ROLL CALL: The following City Council members were present: Douglas Littrel, Anthony Heddlesten, Kelly Krell, Paul D'Camp and Cheryl Channon. Also, in attendance were Ronald Fullerlove, City Clerk; Floyd Bruns, Fire Chief; George Miller, City Maintenance; Chris Cooper, MSA City Engineer; AND residents as per sign-in sheet.

1.3 PLEDGE OF ALLEGIANCE: The Pledge of Allegiance to the flag of our Country was given.

2. REVIEW/APPROVAL OF THE AGENDA:

2.1. AGENDA MODIFICATIONS/ADJUSTMENTS

- 2.1.1. Requests by Mayor/Council Members to Move Items off the Consent Agenda to OLD BUSINESS. Ms. Krell requested to move the Council Meeting Minutes from August 14, 2018 off the Consent Agenda to make corrections to sections 8.7.2 and 8.7.3.
- 2.1.2. Requests by Members of the Public to Address the Council. None
- 2.1.3. Approval of the Amended Agenda. Moved by Littrel, seconded by Heddlesten to approve the Consent Agenda with the removal of the August 14, 2018 minutes. All Ayes. Motion Carried.

3. APPROVAL OF THE CONSENT AGENDA: All items under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.

- 3.1.1. Approval of Council Meeting Minutes from August 14, 2018. Deleted from Consent Agenda.
- 3.1.2. Approval of Warrants for August 28, 2018

CLAIMS LIST AUGUST 28, 2018

VENDOR NAME	REFERENCE	TOTAL
ADVANCED BUSINESS SYSTEM	MONTHLY COPIER COSTS	\$97.57
AFLAC	AFLAC PRE TAX	\$133.52
ALLMAKES OFFICE FURNITURE	6 TRAINING TABLES	\$465.54
CENTURY LINK	MONTHLY TELEPHONE SERVICE	\$207.76
FEDERAL WITHHOLDING TAX	FED/FICA TAX	\$3,012.33
IOWA AMERICAN WATER	4INFS MONTHLY UTILITIES	\$55.35
IOWA PRISON INDUSTRIES	PARK'S SIGNS	\$175.29
IPERS	IPERS	\$1,193.53
MEDIACOM	MONTHLY INTERNET CHARGE	\$63.02
MID-AMERICAN ENERGY CO.	C.H., STREETS, PARKS UTILITIES	\$1,374.66
MYRA HALSEY	JANITORIAL	\$350.00
PICTURE YOU EVENTS	PHOTO BOOTH – FALL FESTIVAL 2018	\$200.00
PS3 ENTERPRISES, INC	PORTA POTS PARKS	\$273.00
QC PRESS	YARD SIGNS – FALL FESTIVAL 2018	\$135.00
QUAD CITY TIMES & JOURNAL	PUBLISHING	\$159.02
REPUBLIC SERVCIES	GARBAGE RECYCLING	\$3,387.34

STATE OF ILLINOIS	STATE TAX	\$284.09
THE PAINTED DRAGON	FACE PAINTING – FALL FESTIVAL 2018	\$20.00
TRI- CITY BLACKTOP	PATCH KENSINGTON BELLINGHAM	\$171.60
TRI-STATE FIRE CONTROL	SYNTHETIC ANDEROL OIL	\$131.00
VERIZON	3 CITY CELL PHONES	\$155.94
GENERAL		\$11,798.64
SEWER		\$246.92

NET PAYROLL AUGUST 28, 2018

Michael Bawden \$ 381.80	Ronald Fullerlove \$ 659.18	Tim Long \$ 961.40
George Miller \$ 641.42	Mary Frances Blevins \$ 852.36	Scharlott Blevins \$ 380.09
Adrian Castillo \$ 161.61	TOTAL NET PAYROLL \$4,037.86	

3.1.3. Approval of the Treasurer's Financial Reports for August 28, 2018

Moved by Heddlesten, seconded by Krell to approve the amended Consent Agenda. Littrel – Yes. Heddlesten – yes. D'Camp – yes. Krell – yes. Channon – Abstained.

Moved by Krell, seconded by Littrell to approve the Minutes of August 14, 2018 with the following two changes: Section 8.7.2 – to add Tim Long as having met with the Insurance Company agent; and Section 8.7.3 to change the wording "Mayhem Marshes" to Nahant Marsh". Littrel – Yes. Heddlesten – yes. D'Camp – yes. Krell – yes. Channon – Abstained.

4. PRESENTATIONS:**4.1. MSA ENGINEER'S ACTIVITY REPORT**

- 4.1.1. Project Review Report. Mr. Chris Cooper of MSA presented his report which included comments on the following: Crow Creek Sanitary Sewer Repair and Crow Creek Stabilization; Woods Estates Engineering Review; Pleasant Valley High School Parking Lot Construction; Joint Sewer Initiative Consultation; and NPDES Permit Administration.
- 4.1.2. Field Reports. Mr. Chris Cooper of MSA commented on Field Reports that had been submitted: Report of 8/3/18 PVHS Parking Lot – Phase 3; Report of 8/14/18 PVHS Parking Lot – Phase 3; and Report of 8/22/18 Wood's Estates of Riverdale;

- 4.2. SCOTT COUNTY SHERIFF'S REPORT TO COUNCIL.** Scott County Sheriff Tim Lane addressed the issue of Juvenile activity stating that it was a major problem in all of Scott County and surrounding areas. He reported that some 600 vehicles have been stolen so far this year, and that over 1,000 had been stolen in 2017. The annual cost to the citizens for arresting and detaining these juveniles was in the range of \$500,000. He strongly encouraged such activities as the Neighborhood Watch and encouraged the attendees to practice good car and home security.

- 4.3. WOODS ESTATES PROGRESS REPORT.** Ms. Bryce Johnson of j+m civil design llc was present and reported on the following items: Current Activities of the construction; the Labor Day weekend work schedule; Traffic Signals preliminary construction plans; and Phase 1 and Intersection Design. The following Planned Schedule was given.

8/27/18 – Planning and Zoning meeting for Final Plat to be approved during this week
 8/31/18 – Submit Preliminary Intersection Plans to Iowa DOT.
 9/ /18 – Submit Final Intersection Plans to City and Iowa DOT

9/11/18 – City Council meeting for Final Plat Approval

5. **UNFINISHED BUSINESS:**

5.1. **ORDINANCES:** None.

5.2. **RESOLUTIONS:** None.

6. **NEW BUSINESS**

6.1. **ORDINANCES:** None.

6.2. **RESOLUTIONS:** None

6.3. **MOTIONS:** None.

7. **OTHER COUNCIL ACTION:** None.

8. **COMMITTEE REPORTS:**

8.1. **PLANNING & ZONING**

8.1.1. **Acceptance of Mark Griswold from the Riverdale Planning & Zoning Commission.** Moved by Littrel, seconded by Heddlesten to accept the resignation of Mark Griswold from the Riverdale Planning and Zoning Commission. All Ayes. Motion Carried.

8.1.2. **Update on Zoning Board of Adjustments (ZBA) upcoming review of variance request by Brenny's Motorcycle Clinic.** It was reported that the Zoning Board of Adjustment would meet on Thursday, August 30, 2018 at 7:00 PM in the City Hall.

8.2. **FIRE & PUBLIC SAFETY:**

8.2.1. **Update on Crime Prevention Task Force.** The initial Task Force meeting is scheduled for 08/31 at 3pm.

8.2.2. **Riverdale Fire Department Report.** Fire Chief Bruns reported that in the current period the Fire Department responded to auto aid and one fire alarm call. Training was conducted on EMS coverage, rope training, and patient packaging.

8.2.3. **Review of fact-finding trip to Tipton, IA.** Mr. D'Camp reported that the visit was informative, and that several suggestions resulted from the conference. The level of service provided, expenses, and cooperation with other agencies were the key items to discuss and consider.

8.3. **PUBLIC WORKS:**

8.3.1. **Public Works/Maintenance Report.** Mr. Miller reported that the majority of his time had been spent replacing mulch and removing tree limbs from the parks and city property.

8.4. **ADMINISTRATION/HR:**

8.4.1. **Discussion of security system review and evaluation to be completed by September 30, 2018.** Mayor Bawden reported that the review of the security system was on schedule, and that Night Watch Security was scheduled to make an on-site visit and training activity.

- 8.4.2. **Review of website modifications made to-date.** Mayor Bawden indicated that it was an ongoing effort to provide the residents with pertinent information, and that the city office would provide written copy of minutes to those who do not have internet access and request the same.
- 8.4.3. **City Personnel Performance Review Update.** Mayor Bawden explained the process for employee review, the input being sought from the Council Members, and the procedure for reporting the reviews back to the Council.

8.5. **FINANCE:** No report.

8.6. **ECONOMIC DEVELOPMENT:** No report.

8.7. **PARKS & RECREATION:**

- 8.7.1. **Discussion of plans for Riverdale Fall Fest.** Ms. Krell reported that all was going well with the planning for the Fall Fest, that flyers had been distributed to city residents, and that more volunteers were still needed.
- 8.7.2. **Update on Invasive Plant Task Force.** Ms. Krell reported nothing new as the representative from the US Fish and Wildlife Service had not gotten back to her.
- 8.7.3. **Discussion of Tree Trimming/Preventive Maintenance Costs:**
 - 8.7.3.1. Franks Tree Service Estimate
 - 8.7.3.2. Davey Tree Expert Company Estimate

The two estimates were discussed. Moved by Littrel, seconded by Channon to table the matter and request a third bid to be submitted. All Ayes. Motion carried.

9. **REPORT FROM THE MAYOR**

9.4. **PROCLAMATIONS.** None

9.5. **FUTURE AGENDA ITEMS FOR CONSIDERATION**

- 9.5.1. Re-cap of August 26th Mayor’s Town Hall Meeting. Mayor Bawden commented on the attendance and participation at these meetings, and the importance of community involvement.

9.6. **NEWSLETTER/WEBSITE ITEMS.** None reported.

10. **REPORT FROM THE CITY ADMINISTRATOR.** No report.

11. **OTHER PUBLIC COMMENT/COMMUNICATIONS TO THE COUNCIL.** Dale Hupp commented on the safety of the bike path and the confusion over red flashing light, yield signs and stop signs. Concern was duly noted, and that appropriate review was being done.

12. **ADJOURNMENT.** Moved by Heddlesten, seconded by Krell to adjourn. All Ayes. Motion Carried. Meeting adjourned at 8:57 PM.

OTHER MEETINGS/CITY EVENTS OF NOTE:

Regular City Council Meeting	Tuesday, September 11, 2018	7:00 pm
Riverdale Fall Fest Steering Comm.	Wednesday, September 12, 2018	6:00 pm
Riverdale Fall Fest	Saturday, September 15, 2018	1:00 pm
Mayor’s Town Hall Meeting	Sunday, September 23, 2018	2:00 pm
Regular City Council Meeting	Tuesday, September 25, 2018	7:00 pm

Regular City Council Meeting	Tuesday, September 25, 2018	7:00 pm
Regular City Council Meeting	Tuesday, October 9, 2018	7:00 pm
City-wide Clean-Up	Saturday, October 20, 2018	all day
Mayor's Town Hall Meeting	Sunday, October 21, 2018	2:00 pm
Regular City Council Meeting	Tuesday, October 23, 2018	7:00 pm
Regular City Council Meeting	Tuesday, November 13, 2018	7:00 pm
Mayor's Town Hall Meeting	Sunday, November 25, 2018	7:00 pm
Regular City Council Meeting	Tuesday, November 27, 2018	7:00 pm

Michael Bawden, Mayor

ATTESTED BY:

Ronald E. Fullerlove, City Clerk