



From the City of Riverdale

563-355-2511

www.riverdaleIA.org

110 Manor Drive, Riverdale, IA 52722

August 2017

FALL CLEAN UP

OCTOBER 21, 2017

Items must be at the curb by 7 a.m.
NO hazardous material or e-waste allowed.



It is **important** to keep the **storm drains clean**. We encourage residents to:

blow or sweep grass clippings and leaves back into your yards or put in Kraft paper bags for yard waste pickup.

This will help the City comply with the mandated Storm Water Management Program.

FYI ELECTION

2017 CITY CANDIDATE GUIDES ARE IN CITY HALL FOR ANYONE INTERESTED IN RUNNING FOR PUBLIC OFFICE.

THE MAYOR AND 2 COUNCIL SEATS ARE UP FOR ELECTION.

THE MAYOR IS A 2 YEAR TERM AND THE COUNCIL SEATS ARE 4 YEAR TERMS.

FOR THE 2017 ELECTION CYCLE THE FILING PERIOD IS AUGUST 28 TO SEPTEMBER 21. NOMINATION PAPERS NEED TO BE OBTAINED FROM AND SUBMITTED TO THE COUNTY AUDITOR/COUNTY COMMISSIONER OF ELECTIONS.

A MINIMUM OF TEN (10) RESIDENT SIGNATURES ARE REQUIRED WITH APPLICATION. ADDITIONAL SIGNATURES ARE ENCOURAGED IN CASE OF A PROBLEM.



New Staff At City Hall **City Administrator Tim Long**

At its regular meeting on July 11, the City Council approved hiring Tim Long, Rock Island, Illinois, as part-time Administrator for the City of Riverdale. Following his 2014 retirement from Cascade, Iowa as full-time administrator, he has served as interim administrator/manager for the past three years in Geneseo, Illinois, Tiffin and Tipton, Iowa while those cities conducted searches for full-time replacements. Tim completed a Master's degree in Public Administration at Northern Illinois University, DeKalb, and has worked as administrator in cities in northern Illinois and eastern Iowa since 1992. Tim has significant background in municipal planning, zoning and development as well as generalist experience in finance, code enforcement and with municipal utilities. "I'm really pleased for the opportunity to join the team in Riverdale and contribute to the management of the community as it considers its growth opportunities", Long said. The Council approved retaining Long for 520 hours per year (avg. of ten hours per week). Tim has two grown sons: Colin, Albany, NY, studying for a Master's degree in social welfare policy, and Daniel, Ft. Bragg, NC, linguist/translator in the US Army. Tim enjoys bicycle touring and Arts and Crafts home restoration.

City Clerk/Treasurer Ronald Fullerlove

In April of this year, the City Council hired Ron as their new City Clerk/Treasurer. His financial experience includes being a former CEO/CFO of a top 3 Credit Union in Illinois, as well as the CEO/Principal of his own mortgage company. He is active in several nonprofit organizations and serves as State Treasurer for two different state-wide non-profit organizations in Illinois. He serves on the Board of Directors as Treasurer for Project Now in Rock Island. Additionally, he has worked as a Senior Financial Analyst in several Defense Contractor positions. Ron currently serves on the Mercer County, Illinois Board of Supervisors, and is the Chairman of the County's Board of Review. He is a retired Infantry Major, and has previously served as a Commandant of a Drill Sergeant Academy as well as the Director of an area wide Army school. Ron lives in Sherrard, Illinois with his wife of 43 years. He has two grown children and three grandchildren. Ron enjoys being active in community and fraternal activities, gardening, and handyman projects.

**RIVERDALE CITY COUNCIL MEETING
Tuesday August 8, 2017 - RIVERDALE CITY HALL**

Mayor Sonya Paddock opened the regular session of the Riverdale City Council at 7:00 P.M. on Tuesday, August 8, 2017.

Council Roll Call: Present: Cheryl Channon, Linda Hupp, George Seaberg, Doug Littrel, Dean Halsey.

Other Attendees: Tim Long (City Administrator), Ronald Fullerlove (City Clerk), George Miller (Maintenance), Floyd Bruns (Fire Chief), Nick Wagner (MSA), Maggie Iverson, Steve Townsend, Tom Dalton.

Mayor Paddock led the Pledge of Allegiance to the Flag of the United States.

APPROVAL OF AGENDA: Moved by Channon, seconded by Halsey to approve the agenda. All AYES. MOTION CARRIED.

APPROVAL OF CONSENT AGENDA:

1. Approval Of Public Hearing Minutes July 11 And Council Meeting Minutes July 11 and July 25, 2017
2. Approval Of Warrants For August 8, 2017
3. Budget Report
4. Sewer Delinquency Report

Channon stated there were errors in the minutes listed in Item 1. Mayor Paddock requested the removal of Item 1 and that it be placed in regular business. Motion by Halsey, seconded by Littrel to accept the Consent Agenda without Item 1. All AYES. MOTION CARRIED.

CLAIMS LIST AUGUST 8, 2017

VENDOR NAME	REFERENCE	TOTAL
AAA Storage & RV Parking	Monthly Storage	\$77.00
Adel Wholesalers INC.	Parks Fountain Repair	\$49.77
Ahles & Cooney, P.C.	Welch Farm Urban Renewal Plan	\$3,462.50
Bettendorf Office Product	Marker Magnum 44 BK	\$13.47
Century Link	Monthly Telephone Service	\$200.91
Crescent Electric Supply	Replacement Bulbs	\$446.63
Cribbs Landscaping	Monthly Lawn Mowing	\$2,214.50
Genesis medical Center	Outside Pharmacy Sales	\$177.38
IAMRESPONDING.Com	Renewal Subscription	\$305.00
Iowa American Water	Monthly Utilities	\$433.50
K&K True Value Hardware	Miscellaneous Park Maintenance	(\$154.51)
K&K True Value Hardware	City Hall Maintenance	\$54.98
K&K True Value Hardware	Street Maintenance	(\$20.22)
K&K True Value Hardware	Street Sweeper	\$23.19
K&K True Value Hardware	Street Safety	\$20.95
K&K True Value Hardware	4 th Of July Celebration	\$112.00
K&K True Value Hardware	Park Maintenance	\$180.84
Mid-American Energy Co.	Monthly Utility Service	\$1,407.47
Myra Halsey	Janitorial	\$350.00
PS3 Enterprises, INC	Haven's Acres Park Porta Pots	\$204.00
Scott Carlson	Tree Removal 342 Circle Drive	\$2,300.00
Tri-City Blacktop	Asphalt	\$25.00
US Bank	IA Firefighter Assn. Registration	\$440.00
Verizon	City Hall Cell Phones	\$103.98
TOTAL GENERAL		\$12,428.34
TOTAL		\$12,428.34

PAYROLL AUGUST 8, 2017

Mary Frances Blevins	\$ 705.48	George Miller	\$ 554.75
Ronald E. Fullerlove	\$ 799.95	Tim Long	\$ 468.20

TOTAL PAYROLL \$2,528.38

PRESENTATIONS: Nick Wagner of MSA presented his monthly report to include comments on Evaluation of Roadway Pavement for Kensington, Sycamore, and Wisteria; Welch Farm Subdivision Engineering Review; NPDES Permit Administration; Crow Creek Sanitary Sewer Repair and Crow Creek Stabilization; Joint Sewer Commission.

Mr. Seaberg inquired as to the use of a new asphalt being used in local vicinities. Comment was made concerning Sycamore and the repair including milling and 1.5 inch asphalt overlay. It was stated that there is a scheduled meeting on August 30, 2017 to discuss the Capital Improvement plan with Callahan & Associates. Ms. Hupp inquired if TIF funds could be used for projects other than Kensington. Inquiry was made to determine if TIF funds could be committed prior to December 1, 2017, and be used for Spring 2018 projects. City Administrator Long will make determination and will report at a subsequent City Council meeting.

PUBLIC COMMUNICATIONS TO THE COUNCIL:

Maggie Iverson stated the City Newsletter was incorrect in stating the city parks closed at 10 PM. The City Ordinance states that the parks close at sunset. Park security was discussed, and Administrator Long will contact the Scott County Sheriff's department. The City will also put the non-emergency Police phone number in the newsletter.

UNFINISHED BUSINESS:

Item 1 moved from Consent Agenda. Approval Of Public Hearing Minutes July 11 And Council Meeting Minutes July 11 & July 25, 2017.

Ms. Channon reported the following corrections need to be made. Public Hearing – Dean Halsey was not Present. Minutes of July 11, 2017 – Iowa American Water warrant correct amount is \$203.09, and that residents Kempton and the Claussens were not present. Minutes of July 25, 2017 – Items 6 and 7 were resolved by Roll Call Vote; the words “New Business” needs to be inserted after item 10; and Item 17 was moved by Hupp and seconded by Channon. Motion by Channon, seconded by Halsey to approve these minutes as corrected. All AYES. MOTION CARRIED.

NEW BUSINESS:

- 1. Discussion And Possible Action On Resolution 2017-24 Naming Of The Depositories For The City Of Riverdale, Iowa.** Discussion was held. Per consent of the Council, it was agreed that other institutions be added to the “permitted” list of Financial Institutions. Moved by Littrel, seconded by Seaberg to approve Resolution 2017-24 as presented, and to amend the Resolution by adding/including the financial institutions of Ascentra Credit Union, RIA Federal Credit Union, and University of Iowa Community Credit Union, each with a maximum balance of deposit of \$250,000.00. All AYES. MOTION CARRIED.
- 2. Discussion And Possible Action On Resolution 2017-25 Determining The Necessity And Setting Dates Of A Consultation And A Public Hearing On A Proposed Welch Farm Development Urban Renewal Plan For A Proposed Urban Renewal Area In The City Of Riverdale, State Of Iowa.** Moved by Seaberg, seconded by Littrel to adopt Resolution 2017-25. Roll Call Vote. Channon-Aye; Hupp-Aye; Seaberg-Aye; Littrel-Aye; Halsey-Aye. All AYES. MOTION CARRIED.
- 3. Discussion And Possible Action On Setting Special Council Meeting Date For August 15th At 6:30 P.M.**
Motion by Hupp, Seconded by Channon to approve a Special Council meeting on August 15, 2017 for the purpose of setting the date of September 5, 2017 for the Public Hearing relative to the Development Agreement.
All AYES. MOTION CARRIED.
- 4. Discussion And Possible Action On Salaries.**
Discussion was held concerning the salary of the Mayor for the upcoming term of office. It was determined that the City Administrator would be assuming a portion of the Mayor's daily work,

and that the salary needs to be adjusted appropriately. Determination of former period Mayoral salaries will be researched and reported back to the Council. No action was taken.

5. **Discussion And Possible Action On Resolution 2017-26 Moving \$15,000 To Designated CD For Future Maintenance.** It was reported that this is designated reserve funding for the potential roof replacement for City Hall in 2018. Motion by Hupp, seconded by Littrel to approve the placement of an additional \$15,000.00 CD for future maintenance. All AYES. MOTION CARRIED.
6. **Discussion And Possible Action On Purchasing A Canon Scanner M140 For Laserfische And Program Training.** Motion by Halsey, seconded by Littrel to purchase the Canon M140 scanner for \$900.00, and to contract Laserfische training for \$960.00. All AYES. MOTION CARRIED.

COMMITTEE REPORTS: None.

COMMUNICATIONS FROM COUNCIL AND OTHER OFFICIALS:

Ms. Hupp commented on the need to replace trash cans at the end of the bike path.

Mr. Miller stated he was speaking with the water company to finish the patchwork at the former site of the water main break, and added comments on the park security. Mr. Halsey inquired if park lighting was needed in Haven's Acres Park.

Mr. Long reported that he has been speaking with the City Engineer, and City Attorney, and will be speaking with the bond funding personnel.

ADJOURNMENT:

Motion by Halsey, seconded by Seaburg to adjourn. All AYES. MOTION CARRIED. Meeting adjourned at 8:28 PM

Sonya Paddock, Mayor

Attested By:

Ronald E. Fullerlove, City Clerk

Unofficial

RIVERDALE CITY COUNCIL SPECIAL MEETING

Tuesday August 15, 2017 - Riverdale City Hall

Mayor Sonya Paddock opened the Special Session of the Riverdale City Council at 6:30 P.M. on Tuesday, August 15, 2017.

Council Roll Call: **Present:** Linda Hupp, George Seaberg, and Doug Littrel. **Absent:** Cheryl Channon, Dean Halsey.

Other Attendees: Tim Long (City Administrator) , Ronald Fullerlove (City Clerk), Steve Townsend, JoAnn Welch, David Welch, Teri Stickler, Tom Dalton.

Mayor Paddock led the Pledge of Allegiance to the Flag of the United States.

APPROVAL OF AGENDA: Moved by Hupp, seconded by Littrel to approve the agenda. All AYES. MOTION CARRIED.

NEW BUSINESS:

1. Discussion And Possible Action On Setting Public Hearing Date For The Welch Farm Development Agreement
September 5, 2017 At 7:00P.M.

Motion by Hupp, seconded by Littrel to set September 5, 2017 at 7:00 PM as the date for the Public Hearing for the Welch Farm Development Agreement and Urban Renewal Plan. All AYES. MOTION CARRIED.

ADJOURNMENT: Motion by Hupp, seconded by Seaberg to adjourn. All AYES. MOTION CARRIED.

Meeting Adjourned at 6:31 PM.

Sonya Paddock, Mayor

Attested By:

Ronald E. Fullerlove, City Clerk

**Unofficial
RIVERDALE CITY COUNCIL MEETING**

Tuesday August 22, 2017 - RIVERDALE CITY HALL

Mayor Sonya Paddock opened the regular session of the Riverdale City Council at 7:00 P.M. on Tuesday, August 22, 2017.

Council Roll Call: **Present:** Linda Hupp, George Seaberg, Doug Littrel. **Absent were** Cheryl Channon, Dean Halsey

Other Attendees: Tim Long (City Administrator), Ronald Fullerlove (City Clerk), George Miller (Maintenance), Floyd Bruns (Fire Chief), Christian Cooper (MSA), Steven Townsend, Steve Kingsley, Wendy Syverud, Eric Syverud, Bill Briesch, Kayla Briesch. Don Fisher arrived after the meeting was convened.

Mayor Paddock led the Pledge of Allegiance to the Flag of the United States.

APPROVAL OF AGENDA: Moved by Seaberg, seconded by Hupp to approve the agenda. All AYES. MOTION CARRIED.

APPROVAL OF CONSENT AGENDA:

1. Approval Of Council Meeting Minutes August 8, 2017 And Special Council Meeting Minutes August 15, 2017
2. Approval Of Warrants For August 22, 2017
3. Budget Report
4. Approval of Council, Mayor and City Employees to Attend League Of City Annual Conference In Davenport

Moved by Littrel, seconded by Seaberg to approve the Consent Agenda. All AYES. MOTION CARRIED.

CLAIMS LIST AUGUST 22, 2017

VENDOR NAME	REFERENCE	TOTAL
Adrian Castillo	Fire Department Text Books	\$55.75
Advanced Business Systems	Copier Monthly Service	\$121.69
Advanced Systems, Inc.	Annual Software Contract & Scanner	\$2,946.00
Bettendorf Office Product	Letterhead And Envelopes	\$371.99
Blevins, Mary Frances	Refund On Aflac Payment	\$18.20
Century Link	Monthly Telephone Service	\$194.84
City Of Bettendorf	Fire Department Fuel	\$49.82
Integrated Solutions	Computer Upgrade Software	\$330.00
Iowa American Water	Monthly Utilities	\$36.54
Mediacom	Internet	\$63.02
Mid-American Energy Co	Utilities Gazebo	\$15.12
MSA	Engineering Charge	\$4,271.86
Quad City Times & Journal	Publishing Charges	\$347.81
Ronald Fullerlove	Clerk Training	\$503.93
Tim Long	Laptop Computer Reimbursement	\$969.98
Tri-City Blacktop	Asphalt	\$144.00
Well Fargo N.A.	City Hall Misc Expense	\$216.70
Well Fargo N.A.	Streets Misc Expense	\$216.70
Well Fargo N.A.	Parks Misc Expense	\$216.70
Well Fargo N.A.	Sod	\$178.48
Well Fargo N.A.	Fire Department Misc Expense	\$37.64
Well Fargo N.A.	Truck Equipment	\$2,051.20
Well Fargo N.A.	Fire Department Vehicle Maintenance	\$367.02

Well Fargo N.A.	Iowa League Of Cities	\$495.00
Well Fargo N.A.	Hotel Charges Clerk Training	\$543.66
Well Fargo N.A.	City Hall Office Supplies	\$224.98
Well Fargo N.A.	Postage	\$245.00
Well Fargo N.A.	Street Sweeper Fuel	\$67.03
Well Fargo N.A.	Visa Finance Charge & Visa Late Fee	(\$78.98)
Total General		\$18,266.12
Sewer		\$260.20
TOTAL		\$18,526.32

PAYROLL AUGUST 22, 2017

Mary Frances Blevins	\$ 722.76	George Miller	\$ 473.99
Ronald E. Fullerlove	\$ 732.30	Tim Long	\$ 1,493.18
Sonya Paddock	\$ 749.38	Scharlott Blevins	\$ 476.14

TOTAL PAYROLL \$ 4,647.75

PRESENTATIONS: Christian Cooper presented the regular update from MSA.

PUBLIC COMMUNICATIONS TO THE COUNCIL: Steven Townsend commented that he had read all the planning documents relative to the Welch Farm project, and questioned the definition and use of ad valorem taxes as referred to in the documents.

UNFINISHED BUSINESS:

5. **Discussion And Possible Action On Mayoral Salary.** Agenda item was moved to the September 12, 2017 City Council meeting.
6. **Discussion And Possible Action On Valley Drive Drainage.** MSA proposed to draft the specifications and to secure bids for the drainage project for \$2,800.00. Motion by Hupp, seconded by Littrel to accept the MSA proposal to set specifications for 6" drain tile, to secure bids, and to present the same at the September 12, 2017 Council Meeting. **All AYES. MOTION CARRIED.**

NEW BUSINESS:

7. **Discussion And Possible Action On Installing Street Lights In Haven's Acres Park.** Motion by Hupp, seconded by Littrel to install a street light in the Haven's Acre Park near the Halsey property. **All AYES. MOTION CARRIED.**
8. **Discussion And Possible Action On RESOLUTION #2017-27 RESOLUTION FIXING DATE FOR A PUBLIC HEARING ON THE PROPOSAL TO ENTER INTO A DEVELOPMENT AGREEMENT WITH WOODS CONSTRUCTION AND DEVELOPMENT, INC., AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF.** Motion by Littrel, seconded by Seaberg to adopt the proposal and to set the date of September 5, 2017 for the hearing on the current proposal. **Roll call vote: Hupp-yes; Seaberg-yes; Littrel-yes. MOTION CARRIED.**
9. **Discussion And Possible Action To Re-Configure Office For Additional Work Space.** Motion by Seaberg, seconded by Hupp to purchase a desk for the City Administrator and to form a citizen's committee to determine the options available for his office. **All AYES. MOTION CARRIED.**
10. **Discussion And Possible Action On Deer Hunting For The 2017-2018 Season.** Deer shoot is from September 16, 2017 to January 10, 2018. Motion by Littrel, seconded by Seaberg to accept the application from Kingsley Wildlife Management to hunt on City of Riverdale property during the stated period. **All AYES. MOTION CARRIED.**

COMMITTEE REPORTS: None.

COMMUNICATIONS FROM COUNCIL AND OTHER OFFICIALS:

George Miller reported that the transfer switch in the Fire department needed to be replaced, that the street repair on the Kensington parking lot was being done, that Davey Tree Service was clearing trees away from the power lines, and that two cameras were being installed in the parks. Ms. Hupp inquired into the possibility of creating a “New Neighbor” packet for new residents in Riverdale.

ADJOURNMENT:

Motion by Seaberg, seconded by Littrel to adjourn. **All AYES. MOTION CARRIED.** Meeting adjourned at 8:24 PM.

Sonya Paddock, Mayor

Attested By:

Ronald E. Fullerlove, City Clerk

**CHAPTER 47
PARK REGULATIONS**

- | | |
|------------------------------|--------------------|
| 47.01 Purpose | 47.04 Littering |
| 47.02 Use of Drives Required | 47.05 Parks Closed |
| 47.03 Fires | 47.06 Camping |

47.01 **PURPOSE.** The purpose of this chapter is to facilitate the enjoyment of park facilities by the general public by establishing rules and regulations governing the use of park facilities.

(Code of Iowa, Sec. 364.12)

47.02 **USE OF DRIVES REQUIRED.** No person shall drive any car, cycle or other vehicle, or ride or lead any horse, in any portion of a park except upon the established drives or roadways therein or such other places as may be officially designated by the City.

47.03 **FIRES.** No fires shall be built, except in a place provided therefore, and such fire shall be extinguished before leaving the area unless it is to be immediately used by some other party.

47.04 **LITTERING.** No person shall place, deposit, or throw any waste, refuse, litter or foreign substance in any area or receptacle except those provided for that purpose.

47.05 PARKS CLOSED. No person, except those camping in designated areas, shall enter or remain within any park between sunset and 5:00 a.m., and the hours of 5:00 a.m. to 8:00a.m. are reserved for quiet activities only, such as walking or jogging.

47.06 **CAMPING.** No person shall camp in any portion of a park except in portions prescribed or designated by the Council, and the City may refuse camping privileges or rescind any and all camping privileges for cause.

CODE OF ORDINANCES, RIVERDALE, IOWA

PRSRT STD
US POSTAGE PAID
BETTENDORF, IA
PERMIT NO. 28

NOTICE – PUBLIC HEARINGS

SEPTEMBER 5, 2017 – TUESDAY – 7:00 P.M. 110 Manor Drive

Hearing To Consider Approval Of A Proposed Welch Farm Development Urban Renewal Plan For A Proposed Urban Renewal Area In The City Of Riverdale, State Of Iowa.

AND

Hearing On The Proposal To Enter Into A Development Agreement With Woods Construction And Development, INC.

Both Plans are available on line at riverdaleia.org or can be viewed at City Hall

Council & Their Committee Appointments:

Sonya Paddock (355-6363) - Mayor
Cheryl Channon (332-4730)- Mayor ProTem, Contracts & Budget
Dean Halsey (355-2013) - Infrastructure, Parks & Safety
Linda Hupp (355-3386) - Parks, Contracts & Budget
Doug Littrel (209-7479) - Infrastructure, & NPDES Management,
George Seaberg (359-1835) - Safety, NPDES Management
Infrastructure
Tim Long (949-2800) – City Administrator
Lou Wren (355-1300) - Zoning Inspector. Please contact him
regarding any Construction projects.
City Hall (563)355-2511 **www.RiverdaleIA.org**

Financial Report for July 2017

July Beginning Balance	=	\$ 1,255,372.52
July Ending Balance	=	\$ 1,203,162.02
General Fund	=	\$ 449,838.11
Special Revenue Fund	=	\$ 198,045.80
Propriety (Sewer) Fund	=	\$ 111,313.51
Capital Project Fund	=	\$ 441,619.52
Debt Service	=	\$ 1,667.89
TIF	=	\$ 677.19
Total Monies	=	\$ 1,203,162.02