

RIVERDALE CITY COUNCIL MINUTES

Riverdale City Hall, 110 Manor Drive, Riverdale, Iowa

Tuesday July 10, 2018

1. **WELCOME AND ROLL CALL:** The regular meeting of the City Council of Riverdale, Iowa was called to order by Mayor Michael Bawden at 7:00 PM, with the following City Council members present: Doug Littrel, Anthony Heddlesten, Cheryl Channon, and Kelly Krell. Absent: Paul D'Camp.
Also present were: Tim Long, City Administrator; Scharlott Blevins, Administrative Assistant, Floyd Bruns, Fire Chief, and George Miller, City Maintenance entered at 8 PM. Chris Cooper, MSA. Residents per attendance register.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance to the Flag of the US was led by Mayor Bawden.
3. **REVIEW/APPROVAL OF THE AGENDA:**
 - 3.1. **AGENDA MODIFICATIONS/ADJUSTMENTS:**
 - 3.1.1. Requests by Mayor/Council Members to Move Items off the Consent Agenda to OLD BUSINESS. None
 - 3.1.2. Requests by Members of the Public to Address the Council.
 - 3.1.3. Approval of the Amended Agenda. Motion by Channon, second by Heddlesten to approve the agenda as published. ALL AYES. MOTION CARRIED.
4. **APPROVAL OF THE CONSENT AGENDA:** All items under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.
 - 4.1.1. Approval of Council Meeting Minutes from June 26, 2018.
 - 4.1.2. Approval of Warrants for July 10, 2018

CLAIMS LIST JUNE 28, 2018

VENDOR NAME	REFERENCE	TOTAL
CENTURY LINK	MONTHLY TELEPHONE SERVICE	\$8.47
IOWA AMERICAN WATER	MONTHLY UTILITIES- PARKS & CH	\$160.40
MID-AMERICAN ENERGY CO.	MONTHLY UTILITIES, STREETS & CH	\$1,246.91
MSA	JOINT SEWER, WOODS, QUIET ZONE, PVHS, CROW CREEK	\$6,409.58
PS3 ENTERPRISES, INC	PARK'S PORTA POTS	\$273.00
SANDRY FIRE SUPPLY, LLC	UNIFORM TURNOUT EQUIPMENT	\$11,805.30
GENERAL		\$16,649.53
TIF/URBAN RENEWAL		\$1,153.00
SEWER		\$2,101.13
	CLAIMS LIST JULY 10, 2018	
AAA STORAGE & RV PARKING	MONTHLY STORAGE UNIT	\$79.99
BI-STATE REGIONAL COMM	MONTHLY CHG ANNUAL MEMBER	\$275.50
CRIBBS LANDSCAPING	MONTHLY LAWN MOWING	\$2,280.93
HOPKINS & HUBNER	LEGAL FEES	\$3,875.00
K&K HARDWARE	WRENCH SET	\$29.56
K&K HARDWARE	SWEEPER REPAIR & MAINTENANCE	\$3.91
K&K HARDWARE	RENTAL PRESSURE WASHER	\$72.00
K&K HARDWARE	RENTAL SHAMPOO CARPET	\$24.99
K&K HARDWARE	4" DRAIN TUBES & ELBOWS	\$49.48
K&K HARDWARE	DRAIN TUBES	\$43.19

K&K HARDWARE	WEED EATER STRAP	\$11.69
LOWE'S	CITY HALL DOWN SPOUTS	\$133.99
LOWE'S	BISSELL CLEANER	\$271.69
LOWE'S	CREDIT	\$34.27
MATT PARROTT & SONS	PRINTED CHECKS & UB BILLING	\$338.70
PASTRNAK LAW FIRM, P.C.	LEGAL – GREG JAEGER	\$187.50
PHYSIO-CONTROL, INC	SERVICE 2 - AED UNIT	\$210.00
QUAD CITY TIMES	LEGAL PUBLISHING	\$196.36
STATE OF ILLINOIS	LATE PAYMENT PENALTY	\$61.00
US BANK	SAM'S CLUB	\$230.42
WASTE COMM OF SCOTT CO	E-WASTE	\$7.00
WELLS FARGO N.A. 1	CITY HALL SUPPLIES	\$31.34
WELLS FARGO N.A. 1	CITY HALL SUPPLIES	\$14.36
WELLS FARGO N.A. 1	CITY HALL SUPPLIES	23.58
WELLS FARGO N.A. 1	CITY HALL FUEL	\$26.34
WELLS FARGO N.A. 1	PARKS RENTAL CHIPPER	\$50.00
WELLS FARGO N.A. 1	PARKS RENTAL CHIPPER	\$100.00
WELLS FARGO N.A. 1	SWEEPER REPAIR PART	\$199.20
WELLS FARGO N.A. 1	PARKS FUEL	\$26.33
WELLS FARGO N.A. 1	STREETS FUEL	\$26.33
WELLS FARGO N.A. 1	F.D. MAINTENANCE	\$62.92
WELLS FARGO N.A. 1	STREET MAINTENANCE	\$57.00
WELLS FARGO N.A. 1	VISA LATE CHARGE	\$39.00
WELLS FARGO N.A. 1	WELLS FARGO FINANCE	\$47.73
WELLS FARGO N.A. 1	SWEEPER FUEL FOR MOTOR	\$50.00
GENERAL		\$6,582.91
TIF/URBAN RENEWAL		\$2,868.86
TOTAL		\$9,451.77

NET PAYROLL JULY 10, 2018

Tim Long \$ 1,220.16 Ronald Fullerlove \$ 685.30 Mary Frances Blevins \$ 856.68 George Miller \$ 711.54

TOTAL NET PAYROLL \$ 3,473.68

4.1.3. Approval of the Treasurer's Financial Reports for July 10, 2018.

Motion by Heddlesten, seconded by Channon to approve the Consent Agenda as published. ALL AYES.
MOTION CARRIED.

5. PRESENTATIONS:

5.1. MSA Engineer's Activity Report. Chris Cooper from MSA reported on the following projects: Crow Creek Sanitary Sewer Repair and Crow Creek Stabilization update; NPDES Permit Administration is complete; Welch Farm Subdivision Engineering Review; and Pleasant Valley High School Parking Lot Construction.

28E Agreement – A budget plan is needed by September.

5.2. Woods Estates Progress Report. Crop harvesting creating dust issue was discussed. It is still regarded as agricultural land. Tim Long, City Administrator, will contact the developer to see if resolution is possible.

6. UNFINISHED BUSINESS:

6.1. ORDINANCES: None.

6.2. RESOLUTIONS: None.

7. NEW BUSINESS

7.1. ORDINANCES: None

7.2. RESOLUTIONS:

7.2.1. **Resolution 2018-23:** Approval of Planning & Zoning Commission recommendation to adopt the June 27, 2018 revision (No. 3) of the preliminary plat for Woods Estates of Riverdale. After lengthy discussion with questions answered and written comments from Council member D'Camp read by Mayor Bawden: **Motion** by Littrel, seconded by Heddlesten to approve the Planning & Zoning Commission's recommendation to adopt the June 27, 2018 revision (No. 3) of the preliminary plat for Woods Estates of Riverdale. **ROLL CALL:** Littrel-aye, Heddlesten-aya, Channon-aye, Krell-aye. **ALL AYES. MOTION CARRIED.**

7.2.2. **Resolution 2018-24:** Approval of PVHS South Campus Parking Lot Storm Runoff Plan. **Motion** by Heddlesten, seconded by Krell to approve PVHS South Campus Parking Lot Storm Runoff Plan. Need to contact PVHS to resolve continuing issues before approval is granted. **ROLL CALL:** Littrel-nay, Heddlesten-nay, Channon-nay, Krell-nay. **ALL NAYS. MOTION DEFEATED.**

7.3. OTHER COUNCIL ACTION:

7.3.1. Approval of agreement with the **Humane Society of Scott County** for the management of stray or abandoned animals within the city limits of Riverdale, Iowa. **Motion** by Channon, seconded by Heddlesten to **TABLE the agreement with the Humane Society of Scott County until next Council Meeting.** **ALL AYES. MOTION CARRIED.**

8. COMMITTEE REPORTS:

8.1. PLANNING & ZONING: None

8.2. **FIRE & PUBLIC SAFETY:** Floyd Bruns reported on the following items: since last council meeting there were 2 house fire calls and 1 EMS call. Mass Casualty Training was attended and new world software was attended. Brian Ballard reported the Welch house burning is scheduled for this Saturday, July 14th. The bike paths will be closed during the event due to hoses across the paths. LeClaire Fire Department will participate. Discussion with the State Fire Marshall during inspections the issue regarding violations having no "fire lanes" at PVHS and Scott Community College, and the State mandates there be "fire lanes". The unnamed private road, the PVHS, Scott Community College buildings and roads and the day care building must have a dedicated numbered address. Tim Long will contact Scott County Emergency to follow-up and solve problem. Fireworks are no longer legal.

8.2.1. All Council members and City Staff must report for training for NIMS.

8.2.2. The Pop Machine is being installed this week.

8.2.3. Discussion of need to create drivable path between Manor/Circle Drive and Woods Estates through Bicentennial Park for emergency use by RFD. Christian Cooper of MSA discussed with State Fire Marshall and Asst. Chief Brian Ballard to be sure proper measurements, street sizes and curbs will be adhered to during construction. State Fire Marshall commented on the "fantastic fire station and fire equipment" of City of Riverdale.

8.3. PUBLIC WORKS:

8.3.1. Discussion of the need for a four-way stop at the intersection of Fenno Road and Valley Drive. Tim Long, City Administrator will investigate with the City of Bettendorf on the recommendation to add a stop sign or some type of traffic control and reduce the speed to 25 mph. An Ordinance is needed to add the stop sign. Mayor reported the Newsletter is on line but needs work and the Web Domain needs work.

8.4. ADMINISTRATION/HR:

8.4.1. Mayor Bawden and Tim Long, City Administrator will establish and process the Performance Review plan for 2018 for the city going forward looking to create a more collaborative process between supervisors, staff and firefighters.

8.4.2. Mayor Bawden commented on the proposed process for reviewing, updating and adopting new policies, procedures and related ordinances/resolution to ultimately establish a methodology.

8.5. FINANCE: Tim Long reviewed the State Auditors recommendations. The goal is for council to review and amend procedure and will review the RFD and prepare written responses.

8.6 ECONOMIC DEVELOPMENT:

8.6.1. Arconic TIF Update, City TIF Counsel (local) Greg Jaeger. Tim Long will continue to review and in 10 days to 2 weeks will meet again. Protect Riverdale to hold harmless is important.

8.7 PARKS & RECREATION:

8.7.1,The Riverdale Fall Fest is scheduled on September 15, starting approximately a 1 p.m. Information will be included in the Newsletter. There will be a traditional parade possibly including the PVHS Marching Band.

8.7.2. No information on Invasive Plant Task Force action.

8.7.3. Discussion on plans for managing unwanted bike traffic through Haven's Acres between riverfront bike path and bike path entrance at Peggy's Park occurred and Tim Long suggested a meeting with people to discuss further ideas and meet with Bi State to see about setting trail counters for an inventory study. An inventory of "park equipment" is needed . There is an issue with grass cutting/mowing by Cribbs that needs to be addressed.

9. REPORT FROM THE MAYOR:

9.1. PROCLAMATIONS: None.

9.2. NEWSLETTER/WEBSITE ITEMS: None.

9.3. FUTURE AGENDA ITEMS FOR CONSIDERATION: None.

10. REPORT FROM THE CITY ADMINISTRATOR: None

11. OTHER PUBLIC COMMENT/COMMUNICATIONS TO THE COUNCIL: None.

12. ADJOURNMENT. Motion by Heddlesten, seconded by Krell to adjourn. ALL AYES. MOTION CARRIED. Meeting adjourned at 9:08 PM.

BY: _____
Mayor, Michael Bawden

Scharlott Blevins, Administrator Assistant