

RIVERDALE CITY COUNCIL MINUTES
Riverdale City Hall, 110 Manor Drive, Riverdale, Iowa
Tuesday June 12, 2018

1. WELCOME AND ROLL CALL:

The regular meeting of the City Council of Riverdale, Iowa was called to order by Mayor Michael Bawden at 7:00 PM, with the following City Council members present: Doug Littrel, Cheryl Channon, Paul D'Camp, Anthony Heddlesten, and Kelly Krell.

Also present were: Tim Long, City Administrator; Ronald Fullerlove, City Clerk; and George Miller, City Maintenance. Chris Cooper, MSA. Residents per attendance register.

2. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance to the Flag of our Country was given.

3. REVIEW/APPROVAL OF THE AGENDA:

3.1. AGENDA MODIFICATIONS/ADJUSTMENTS:

- 3.1.1. Requests by Mayor/Council Members to Move Items off the Consent Agenda to OLD BUSINESS. None.
- 3.1.2. Requests by Members of the Public to Address the Council. Maggie Iverson to comment on the City Newsletter. Dallas Paustian to comment on the spraying and fertilizing of the City Parks.
- 3.1.3. Approval of the Amended Agenda. Moved by Channon, seconded by Krell to approve the Agenda as amended. ALL AYES. Motion Carried.

4. APPROVAL OF THE CONSENT AGENDA: All items under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.

- 4.1.1. Approval of Council Meeting Minutes from May 22, 2018
- 4.1.2. Approval of Warrants for June 12, 2018

CLAIMS LIST JUNE 12, 2018

VENDOR NAME	REFERENCE	TOTAL
AAA STORAGE & RV PARKING	MONTHLY STORAGE FEE – JULY	\$77.00
ADVANCED BUSINESS SYSTEM	2018-2019 LASERFISCH CONTRACT	\$2,046.00
AHLERS & COONEY, P.C.	STATE STREET U.R. AMENDMENT	\$1,794.50
AMERICAN WATER	MONTHLY WATER READINGS	\$15.04
CENTURY LINK	MONTHLY TELEPHONE SERVICE	\$205.88
CITY OF BETTENDORF	SALT 2017-2018	\$2,100.00
CITY OF DAVENPORT	SEWER OPERATIONS APRIL 2018	\$5,233.82
CRIBBS LANDSCAPING	MONTHLY LAWN SERVICE	\$2,280.93
EMC INSURANCE COMPANIES	ADDN CHARGES PER INS. AUDIT	\$1,479.00
HEIMAN FIRE EQUIQMENT	F.D. 1240-AC ADAPTOR	\$45.73
IOWA AMERICAN WATER	BICENTENNIAL PARK	\$14.00
IOWA AMERICAN WATER	HAVEN'S ACRE PARK	\$108.91
IOWA AMERICAN WATER	PATH FOUNTAIN	\$14.98
IOWA AMERICAN WATER	VOLUNTEER PARK	\$49.49
IOWA AMERICAN WATER	CITY HALL	\$78.87
IOWA PRISON INDUSTIES	AIR FILTERS	\$101.64
K&K TRUE VALUE HARDWARE	HAMMER DRILL – CITY HALL	\$139.50
K&K TRUE VALUE HARDWARE	RAIL CLIP & BIT SET	\$33.27
K&K TRUE VALUE HARDWARE	HAMMER DRILL – FIRE DEPT	\$139.50
K&K TRUE VALUE HARDWARE	HAND CLEANER & PINS	\$20.31
K&K TRUE VALUE HARDWARE	MISC. EXPENSE STREETS	\$3.59

K&K TRUE VALUE HARDWARE	PAINT, BRACKETS, CLIPS, STREET	\$28.65
K&K TRUE VALUE HARDWARE	TOP SOIL, MISC EXP. PARKS	\$29.80
K&K TRUE VALUE HARDWARE	BLADE PARKS	\$13.48
K&K TRUE VALUE HARDWARE	MULCH PARKS	\$36.11
K&K TRUE VALUE HARDWARE	REPAIRS CITY HALL	\$25.71
MATT PARROTT & SONS	UTILITY BILLS POSTCARDS	\$352.00
MID-AMERICAN ENERGY CO.	MONTHLY UTILITIES, C.H. - STREETS	\$1,056.34
MIDLAND COMMUNICATIONS	ANNUAL SUPPORT/MAINT -2018-2019	\$582.97
MSA	TIF ENGINEERING & NPDES PERMIT	\$17,476.38
MYRA HALSEY	JANITORIAL & SUPPLIES	\$362.98
PASTRNAK LAW FIRM, P.C.	ARCONIC TIF	\$562.50
PIPER JAFFRAY	DISSEMINATION AGENT FEE	\$1,000.00
PS3 ENTERPRISES, INC	HAVEN'S ACRE TOILET RENTAL	\$69.00
QUAD CITY TIMES	LEGAL PUBLISHING	\$329.10
VERIZON	CITY HALL 3 CELL PHONES	\$156.15
GENERAL		\$11,853.42
ROAD USE TAX		\$2,311.28
TIF/URBAN RENEWAL		\$17,086.25
DEBT SERVICE		\$1,000.00
SEWER		\$5,812.18
TOTAL		\$38,063.13

NET PAYROLL JUNE 12, 2018

Tim Long \$ 1,506.66 Ronald Fullerlove \$ 998.43 Mary Frances Blevins \$ 1172.04
George Miller \$ 864.79 **TOTAL NET PAYROLL \$ 4,541.92**

4.1.3. Approval of the Treasurer's Financial Reports for June 12, 2018

4.1.4. Approval of Alcohol Requests: June 22, 23 and July 20, 21 and 22, 2018

Moved by Krell, seconded by Littrel to approve the Consent Agenda as amended. Mr. Heddlesten abstained from voting. All voting members - AYE. Motion Carried.

5. SPECIAL BUSINESS: None.**6. PRESENTATIONS:**

6.1. MSA Engineer's Activity Report. Chris Cooper addressed the Council on the following matters: Crow Creek Sanitary Repair and Crow Creek Stabilization, NPDES Permit Administration, Welch Farm Subdivision Engineering Review, Pleasant Valley High School Parking Lot Construction, and Wisteria Drive Stop Sign.

6.2. Woods Estates Progress Report. Mr. Long reported that the revised preliminary plat had been delivered to MSA last week for review; that the detention pond had been re-sized; that MSA was reviewing this issue; and that the resizing of the ponds will reduce the number of building lots. It was further reported that when the review is completed, there will be another Planning and Zoning meeting held to approve the plat.

7. UNFINISHED BUSINESS:

7.1. **ORDINANCES:** None.

7.2. **RESOLUTIONS:** None.

8. NEW BUSINESS**8.1. ORDINANCES:** None**8.2. RESOLUTIONS:**

8.2.1. **Consideration of Resolution No. 2018-19: A Resolution Appointing Maggie Iverson to Fill a Vacancy on the Riverdale Planning & Zoning Commission.** Mr. Long as the Zoning Administrator commented that he and the Zoning Commission Chairman endorsed the appointment of Maggie Iverson to the Planning and Zoning Commission. Moved by Littrel, seconded by Krell to appointing Maggie Iverson to the Planning and Zoning Commission for a term expiring on December 31, 2021. ALL AYES. MOTION CARRIED.

8.2.2. **Consideration of Resolution No. 2018-20: A Resolution Approving Pay Application No. 1 in the Amount of \$26,217.65 to McClintock Trucking and Excavating for the Crow Creek Stabilization Project.** It was reported that the contract amount was \$27,597.50, and that a five (5%) percent residual would be retained pending final warranties and work certifications. Moved by D'Camp, seconded by Heddlesten to approve Pay Application No. 1 in the Amount of \$26,217.65 to McClintock Trucking and Excavating for the Crow Creek Stabilization Project. ALL AYES. MOTION CARRIED.

8.3. OTHER COUNCIL ACTION:

8.3.1. **Discussion on Posting a Stop or Yield Sign on Wisteria Lane at Kensington Street (review of options and determining a plan of action).** It was reported that the placement of a Yield Sign required no action to be installed, but a Stop Sign would require the adoption of an Ordinance. The plant growth at the intersection needs to be cut back to increase visibility. It was agreed to place a Yield Sign at the intersection and to request the owners to cut the plant growth. It was commented that the Yield Sign would provide some legal protection for the City should there be a vehicular accident at the intersection. No formal action was needed.,

8.3.2. **Approval of Clerk to Attend Iowa Municipal Professionals Institute, in Ames, Iowa July 23-25,2018.** Classes being held on July 23 and 24 only include Iowa City Budgeting System & Capital Planning, Public Funds Investing, Financing Options and Economic Development, and Writing Resolutions and Ordinances. No classes will be taken on July 25. Moved by Littrel, seconded by D'Camp to approve the Clerk to Attend Iowa Municipal Professionals Institute, in Ames, Iowa. ALL AYES. MOTION CARRIED.

9. COMMITTEE REPORTS:**9.1. PLANNING & ZONING:**

9.1.1. **Update on Comprehensive Plan Review.** It was reported that several residents were interested in serving on the committee which will review and consider the development of Riverdale over the next 10 – 15 years. Mr. Littrel and Mr. Heddlesten expressed an interest on being the City Council's representatives on the committee.

9.1.2. **Review of minutes from the last Planning & Zoning Commission Meeting.** Mr. Long reviewed the minutes as referenced and stated that the meeting was most productive. He further stated that once the revised preliminary plat was reviewed, the P&Z Commission would meet. If approved, the Plat would then go to the City Council for consideration and approval.

9.2. FIRE & PUBLIC SAFETY:

- 9.2.1. **Review of independent assessment of the Riverdale Fire Department;** full review in July. The assessment was completed by the Iowa State Fire Marshal's Office. A subsequent activity and assessment was also conducted at Allied Valve.

9.3. PUBLIC WORKS:

- 9.3.1. **Discussion of location for recycling cans in Riverdale; funding sources and action plan going forward.** It was requested to purchase ten (10) garbage / recycling bins to replace the ones currently in the parks. Cost is \$18.88 per can at Sam's Club. Mr. Long stated that the Scott County Waste Commission offers grants up to \$2,500.00 for such purpose. Moved by Heddlesten, seconded by D'Camp to pursue the Grant from the Scott County Waste Commission prior to the purchase of the waste receptacles. ALL AYES. MOTION CARRIED.

9.4. **ADMINISTRATION/HR:** No Report.

9.5. **FINANCE:** No Report.

9.6. ECONOMIC DEVELOPMENT:

- 9.6.1. **Update on Arconic TIF with IEDA.** Mr. Long reported that Attorney Jaeger and our TIF Attorney had replied to Arconic three weeks ago, and that the matters were in the hands of the Arconic Attorneys for review. IEDA is willing to allow additional time to resolve any issues that may arise from this review.

9.7. PARKS & RECREATION:

- 9.7.1. **Invasive plant eradication plan update (Garlic Mustard, Wild Honeysuckle, Buckthorn, etc.).** Considerable discussion was held concerning the prevalence of the invasive plants, the need to eliminate them, and courses of action to do so. Mayor Bawden commented on the ant infestation at the Gazebo. Mr. Heddlesten commented on broken playground equipment, and Mr. Paustian commented on the lack of spraying and fertilizing in the City Parks.

10. REPORT FROM THE MAYOR:

- 10.1. **PROCLAMATIONS:** Mayor Bawden signed a Proclamation attesting to the 50th Anniversary of the Iowa Home Rule.
- 10.2. **NEWSLETTER/WEBSITE ITEMS:** Maggie Iverson commented that all residents need to be attentive to the "Happenings" in Riverdale.
- 10.3. **FUTURE AGENDA ITEMS FOR CONSIDERATION:** None.

11. **REPORT FROM THE CITY ADMINISTRATOR:** No Report.

12. **OTHER PUBLIC COMMENT/COMMUNICATIONS TO THE COUNCIL:** It was reported that the burn sites on the Woods Development had re-ignited, and that the matter was handled by the Mayor.

13. **ADJOURNMENT.** Motion by Krell, seconded by Heddlesten to adjourn. ALL AYES. MOTION CARRIED. Meeting adjourned at 8:31 PM.

NEXT REGULAR MEETING OF THE CITY COUNCIL: 7 PM, TUESDAY, June 26, 2018

OTHER MEETINGS OR NOTE:

Regular City Council Meeting	Tuesday, June 26, 2018	7:00 pm
Public Hearing Woods Estate	Tuesday, July 3, 2018	7:00pm
Regular City Council Meeting	Tuesday, July 10, 2018	7:00 pm
Mayor's Town Hall Meeting	Sunday, July 22, 2018	2:00pm
Regular City Council Meeting	Tuesday, July 24, 2018	7:00pm
Regular City Council Meeting	Tuesday, August 14, 2018	7:00 pm
Mayor's Town Hall Meeting	Sunday, August 26, 2018	2:00 pm
Regular City Council Meeting	Tuesday, August 28, 2018	7:00 pm
Regular City Council Meeting	Tuesday, September 11, 2018	7:00 pm

Doug Littrel, Mayor Pro Tem

ATTESTED BY: Ronald Fullerlove, City Clerk