

UNOFFICIAL MINUTES

RIVERDALE CITY COUNCIL

Riverdale City Hall, 110 Manor Drive, Riverdale, Iowa

Tuesday May 22, 2018

1. WELCOME AND ROLL CALL:

The regular meeting of the City Council of Riverdale, Iowa was called to order by Mayor Michael Bawden at 7:00 PM, with the following City Council members present: Doug Littrel, Cheryl Channon, Paul D’Camp, and Anthony Heddlesten.

Also present were: Tim Long, City Administrator; Ronald Fullerlove, City Clerk; and George Miller, City Maintenance. Chris Cooper, MSA. Residents per attendance register.

2. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance to the Flag of our Country was given.

At the direction of the Mayor, the City Clerk, Ronald Fullerlove, administered the Oath of Office to Kelly Krell as City Councilperson appointed to fill the unexpired term of the Council seat vacated by Dean Halsey. Ms. Krell was welcomed and seated at the Council table.

3. REVIEW/APPROVAL OF THE AGENDA:

3.1. AGENDA MODIFICATIONS/ADJUSTMENTS:

3.1.1. Requests by Mayor/Council Members to Move Items off the Consent Agenda to OLD BUSINESS. Requested by Heddlesten, seconded by Littrel to move approval of the May 8, 2018 minutes to Old Business due to minor corrections made after they were published.

3.1.2. Approval of the Amended Agenda. Moved by D’Camp, seconded by Channon to approve the Agenda as amended. ALL AYES. Motion Carried.

4. APPROVAL OF THE CONSENT AGENDA: All items under the consent agenda are enacted by one motion. There was no separate discussion of these items.

4.1.1. Approval of Council Meeting Minutes from May 8, 2018. Moved to Old Business.

4.1.2. Approval of Warrants for May 22, 2018

CLAIMS LIST MAY 22, 2018

VENDOR NAME	REFERENCE	TOTAL
ADVANCED BUSINESS SYSTEM	MONTHLY COPIER EXPENSE	\$77.37
AIR CONTROL INC	F.D. SPRING DRIVEN HOSE REEL	\$349.17
BANKERS TRUST	2MILLION PRINCIPAL PAYMENT	\$224,912.50
BANKERS TRUST	700,000.00 PRINCIPAL PAYMENTS	\$74,087.50
HOPKINS & HUEBNER	LEGAL FEES	\$730.00
IOWA DEPT OF TRANSPORTAT.	EROSION CONTROL CERTIFICATION	\$240.00
LOWE’S	SHELVES IN MAYOR’S OFFICE	\$134.85
MEDIACOM	MONTHLY INTERNET EXPENSE	\$63.02
MICHAEL BAWDEN	SMART CITIES CONFERENCE	\$404.49
MID AMERICAN ENERGY	PARKS – GAZEBO	\$14.52
MIDLAND COMMUNICATION	TELEPHONE REPAIR	\$205.00
MISSISSIPPI RIVER CITIES	ANNUAL MEMBERSHIP DUES	\$500.00
MSA	ENGINEERING EXPENSE	\$7,243.97
PASTRNAK LAW FIRM, P.C.	TIF LEGAL ARCONIC	\$687.50
QUAD CITY TIMES	LEGAL PUBLICATIONS	\$420.09
REPUBLIC SERVICES	MONTHLY GARBAGE – RECYCLING	\$3,289.44
TRI-STATE FIRE CONTROL	AKRON BALL VALVE/FITTING	\$445.60
WELLS FARGO	F.D. BOTTLED WATER	\$7.98
WELLS FARGO	F.D. SOFT DRINKS	\$29.70

WELLS FARGO	REFUND ON MILLER'S CLASS	(\$90.00)
WELLS FARGO	REFUND ON PARK REPAIR	(\$20.00)
WELLS FARGO	F.D. FUEL	\$3.64
WELLS FARGO	F.D. EAGLE COMPRESSOR	\$99.31
WELLS FARGO	F.D. NAME BADGES	\$15.88
WELLS FARGO	MILLER ISU STREET TRAINING	\$35.00
WELLS FARGO	MILLER STORM SEWER TRAINING	\$40.00
WELLS FARGO	MAYOR CONFERENCE	\$75.00
WELLS FARGO	GLORIA GIERKE P&Z CONFERENCE	\$25.00
WELLS FARGO	BILL BRIESCH P&Z CONFERENCE	\$25.00
WELLS FARGO	MARK GRISWOLD P&Z CONFERENC	\$25.00
WELLS FARGO	TIM LONG P&Z CONFERENCE	\$25.00
WELLS FARGO	CITY HALL FUEL	\$51.00
WELLS FARGO	CITY HALL FUEL	\$14.50
WELLS FARGO	STREETS FUEL	\$14.50
WELLS FARGO	PARKS FUEL	\$14.50
WELLS FARGO	SNOW REMOVAL FUEL	\$14.50
WELLS FARGO	TRAFFIC CONES	\$259.00
WELLS FARGO	HAVENS ACRES FOUNTAIN REPAIR	\$84.25
WELLS FARGO	F.D. SOFT DRINKS	\$35.64
GENERAL		\$10,627.95
TIF/URBAN RENEWAL		\$687.50
DEBT SERVICE		\$299,000.00
SEWER		\$4,273.97
TOTAL		\$314,589.42

NET PAYROLL MAY 22, 2018

Tim Long \$ 991.56 Ronald Fullerlove \$ 643.59 Mary Frances Blevins \$ 839.40
George Miller \$ 571.31 Scharlott Blevins \$ 385.86 Michael Bawden \$ 381.80

TOTAL NET PAYROLL \$ 3,813.52

4.1.3. Approval of the Treasurer's Financial Reports for May 22, 2018

Moved by D'Camp, seconded by Channon to approve the Consent Agenda as amended. ALL AYES. Motion Carried.

5. PRESENTATIONS:

- 5.1. **Presentation of MSA Professional Services on Outstanding Projects.** Chris Cooper addressed the Council on the following matters: Crow Creek Sanitary Repair and Crow Creek Stabilization, NPDES Permit Administration, Welch Farm Subdivision Engineering Review, Pleasant Valley High School Parking Lot Construction, Quiet Zone Evaluation, and Bellingham Road RISE Grant Application.
- 5.2. **Discussion of Status of Woods Estates Subdivision with Seth Woods.** Mr. Long reported that he had received the plans for the storm water pond, and that the issue would be discussed at the 5/24/18 Planning and Zoning meeting. The issue of the development access through the Arconic intersection was still being reviewed by the Iowa DOT. Mr. Woods was not present.

6. UNFINISHED BUSINESS:

6.1. **ORDINANCES:** None.

6.2. **RESOLUTIONS:** None.

6.3 **APPROVAL OF MINUTES FROM MAY 8, 2018.** Mr. Fullerlove pointed out the three numeric errors and the one scrivener's error previously posted to the Warrants List of 5/8/18. Corrected copies of the minutes were distributed to the Mayor and Council. Moved by Heddlesten, seconded by Littrel to approve

the May 8, 2018 minutes as corrected. All Ayes. Motion carried. Ms. Krell abstained from the vote as not having been on the Council at that time.

7. **NEW BUSINESS**

7.1. **ORDINANCES:** None.

7.2. **RESOLUTIONS:** None

7.3. **OTHER COUNCIL ACTION:** None

8. **COMMITTEE REPORTS**

8.1. **PLANNING & ZONING:** None

8.2. **FIRE & PUBLIC SAFETY:** None

8.3. **PUBLIC WORKS:**

Jim Beran reported that he had not yet received a drawing or sample of the sign he was proposing. Judy Krell inquired into a stop sign at the intersection of Kensington and Wisteria Lane. There are no stop signs on the streets nor the bike path causing a dangerous situation. Mr. Long was asked to review the City Code and see what is required to place a stop sign at this intersection.

8.4. **ADMINISTRATION/HR:** None

8.5. **FINANCE:** It was reported that no budget amendment hearing was needed.

8.6. **ECONOMIC DEVELOPMENT:** None

7.10. **PARKS AND RECREATION:** None

9. **REPORT FROM THE MAYOR:** None

9.1. **PROCLAMATIONS:** None

9.2. **NEWSLETTER/WEBSITE ITEMS:** Mayor Bawden reported that the new website was ready to be activated, and there was a consensus of the Council to switch the internet domain and go live.

Maggie Iverson expressed an interest in a community message board where residents could post notes requesting help, offering services, or listing items for sale. Such a message board could be added to the City website and be posted in the various bulletin boards at City Hall and in the Park kiosks.

9.3. **FUTURE AGENDA ITEMS FOR CONSIDERATION:**

Action plan to address and remove predatory plant growth in the City.

Fire and Public safety.

Establish a Core Strategic Planning Team, potentially consisting of members of staff, the Fire Department, Sheriff, Local Businesses, residents, and the Community College.

10. **REPORT FROM THE CITY ADMINISTRATOR:**

10.1 LANDSCAPE WASTE REMOVAL, WOODS ESTATES SUBDIVISION. Mr. Long's comments related to the burning on the subject property during the previous week. He stated that the burning was in violation of City Code, and that the developer had been given a cease and desist order to stop the burning

immediately. Further that there was a fine of \$650.00 per incident per day that could be imposed upon the developer if necessary. The burn sites have been extinguished, and debris will now be hauled away. Mr. Long will consult with legal representation and the developer to ensure further compliance.

11. **OTHER PUBLIC COMMENT/COMMUNICATIONS TO THE COUNCIL:** None

12. **ADJOURNMENT:** Moved by Heddlesten, seconded by Krell to adjourn. ALL AYES. Motion Carried. Council adjourned at 8:112PM.

NEXT REGULAR MEETING OF THE CITY COUNCIL: 7 PM, TUESDAY, June 12, 2018

OTHER MEETINGS OF NOTE:

Public Hearing on Woods Estates Phase I Plat	Thursday, May 24, 2018	6:00 pm
Planning & Zoning Commission Meeting	Thursday, May 24, 2018	6:00 pm
Regular City Council Meeting	Tuesday, June 12, 2018	7:00 pm
Regular City Council Meeting	Tuesday, June 26, 2018	7:00 pm

Michael Bawden, Mayor

ATTESTED BY: Ronald Fullerlove, City Clerk