

**CITY OF RIVERDALE
RECREATION COMMITTEE
MEETING MINUTES**

PLACE: Riverdale City Hall, 110 Manor Drive, Riverdale, Iowa

DATE: Tuesday, July 10, 2018 **TIME:** 6:00 P.M.

Present: Brian Ballard, Mark Griswold (Fall Fest Chair), Maggie Iverson, Kelly Krell, Teri Stickler

Guests: None

Absent: None

1. WELCOME AND ROLL CALL

The meeting began at 6:10 p.m. Krell welcomed Recreation Committee members to the first meeting of the fiscal year. All members of the Recreation Committee, as listed above, were present.

2. REVIEW/APPROVAL OF THE AGENDA

There were no changes to the agenda requested.

3. APPROVAL OF MINUTES

There were no previous meeting minutes for approval.

4. FALL FEST PLANNING

Date/Time

Fall Fest will be held at Bicentennial Park on September 15, 2018, at 1:00 p.m.

Budget

Based on expenditures from previous 4th of July celebrations, the budget for Fall Fest is approximately \$5,000.

Marketing

Krell will send **Save the Date** information to the City office for inclusion in the next newsletter. Another announcement with details should be included in the following newsletter. She will send information to the Mayor for inclusion in the City's website. Krell will investigate the cost of printing yard signs promoting the event.

Activities

A parade will begin at 1:00 p.m. Ballard will reach out to the Scott County Sheriff's Department, SWAT team, and a friend with Army vehicles to participate in the parade. He will also contact Pleasant Valley High School to invite the marching band to walk in the parade. Children are encouraged to decorate their bicycles and participate.

The Fire Department will set up a child-friendly activity in the street in front of the park. Children can use a fire house attached to a fire hydrant to "put out the fires" (not real fires) in the 8' tall house.

Krell will contact Jumpin Joey's for pricing and availability on jump houses.

Food & Beverage

Krell will contact local businesses to attend the event and sell food and beverages.

Music

Iverson will contact QC Rock & Roll BINGO about disc jockeying during the event (music only, no BINGO).

Logistics

The fire department will barricade the street where the junior fire fighting activity will be held. They will speak ahead of time with adjoining neighbors. They report that permits are not necessary for this.

Krell will ask the city about tables and chairs; otherwise, a rental company will need to be contacted. She will confirm that there is a port-a-potty in the park and will ascertain if additional are needed for the event.

Schedule of Events

12:15 p.m.	Parade lineup
1:00 p.m.	Parade
1:15 p.m.	Activities, Music, and Food/Beverage

Future Considerations

Are notices required for street closures for the parade?

Additional activities for children (i.e. petting zoo, photo booth, arts/crafts).

5. ADJOURNMENT

The meeting ended at 6:50 p.m.